

## **MIND 24-7 Medical Records Request Form**

	Please complete the following form in its entirety when requesting medical records for a patient who has or is receiving care from MIND 24-7.	
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	Name of Requestor: *	
	First Name Last Name	
Requestor's relationship to the patient: *		
	For example: Parent, Guardian, Provider, Case Manager, etc.	
Requestor's email address: *		
	Please enter an email address in case we need to contact you. example@example.com	
Requestor's phone number: *		
	Please enter your best contact phone number.	
	Preferred Method of Contact (Please let us know the best way to reach you if we have questions about your request.)	
	Email Phone	
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Patient Name *		
First Name	Last Name	
Patient Date of Birth: *		
Month Day	Year	
STARTING Date of Service being requested: *		
Month Day	Year	
ENDING Date of Service being requested: *		
Month Day	Year	
Type of records needed: *		
For example: discharge summary, psych eval, medical eval,etc.		
How do you want to receive the information?		
ONCE COMPLETE, PLEASE EMAIL THIS FORM TO MEDICALRECORDS@MIND24-7.COM.		
above. If you	If we have any questions about your submission, we will reach out to the contact information provided above. If you have any questions, please contact us by calling <b>844-MIND247</b> ( <b>844-646-3247</b> ) or by emailing us at <b>medicalrecords@mind24-7.com</b> .	